

EAST HUNTSPILL PARISH COUNCIL

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Clerk to the Parish

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Office Hours 10.00 am – 1.00 pm Mondays to Fridays

Minutes of a Parish Council Meeting of East Huntspill Parish Council that was held in the **Church Hall Church Lane East Huntspill** on **Monday 17th October 2011** commencing at **7.30 pm** when the following business was transacted.

PRESENT: Councillors Mrs T J Salway (Chairman) Mesdames L Birt K Cooke H Dixon V Shellard together Messrs G Boyer F Kidner and R Prowton

County Councillor Mark Healey and District Councillor Andrew Gilling was also in attendance as was five members of the public

80.1 To receive any apologies for non attendance

Councillor Nigel Litton and District Councillors R Filmer

80.2 To receive any declarations of interest

Ref	Councillor	Type	Relationship
80.9.1	Mrs T J Salway	Personal	Trustee Village Hall
80.8.1	Mrs K Cooke	Personal	Play Area

80.3 To receive and approve the Minutes of the Annual Meeting of the Parish Council held on Monday 19th September 2011

Resolved that the Minutes of the Parish Council held on Monday 19th September 2011 that had been duly circulated be taken as read approved as being a correct record and signed as such by the Chairman

80.4 Past Subject Matters

For the purpose of report only

- (1) Matters raised by members of the public at the previous council meeting BP
None
- (2) Weight Restrictions NL
No report
- (3) Village Web Site HD
Councillor Heather Dixon was delighted to advise the meeting that the Web Site was now live.

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| (4) | Computer Equipment | VS |
| | No report | |
| (5) | Chairman's Collarette | BP |
| | A formal costings quotation will be placed on the November Agenda as a formal resolution | |
| (6) | Village Ranger | BP |
| | References have been satisfactorily received – <i>please see Agenda item 80.6.8</i> | |
| (7) | Additional Village Play Equipment | KC |
| | Councillor Katherine Cooke provided the meeting with an update | |
| (8) | Village Projector/Computer Policy | BP |
| | It was noted that a proposed policy document will be presented to the Parish Council at its November Meeting for consideration/resolving | |

80.5 To approve the following items of expenditure for past month

(41)	SLCC	National Conference 2011	155.00	31.00
(42)	Mr B Poole	Salary & Expenses – September 2011	628.56	
(43)	Staples	Stationery	23.04	
(44)	SDC	Dog Bin Emptying	278.72	55.74
(45)	SDC	Rent of Village Playing Field	56.25	
(46)	EH Cricket Club	Grass/Hedge Cutting	1000.00	

Resolved that the accounts as presented be paid.

80.6 Resolutions

- (1) **To Note National Grid's preferred route corridor for Hinkley Point C Connection Project**
Noted
- (2) **To formally approve the Parish Clerk's Exit Strategy as circulated in September 2011**
Resolved to formally approve
- (3) **To resolve to proceed with Microshade VSM Quotation to provide a five year remote File Server Leasing System at £100.00 per user installation cost plus £40.00 per month IT support**
Resolved to accept the quotation and to proceed with the purchase
- (4) **To resolve to proceed with RBS Software Solutions Accounting Package Quotation for the Alpha Financial Management Software in the total sum of £295.00 plus installation and training cost plus annual maintenance of £99.00 payable after year one**
Resolved to accept the quotation and to proceed with the purchase
- (5) **To consider a response if any to Somerset County Council's Electoral Review Consultation**
No formal action agreed upon
- (6) **To consider registering an interest with the Infrastructure Planning Commission (IPC)**
Agreed to so register

- (7) To Resolve to seek a quotation from IAC Internal Audit & Compliance to act as the Parish Council's Auditor for 2011

Resolved to take the appropriate action

- (8) To formally note the appointment of Mr Shaun Letherby as the Village Ranger

Resolved to appoint Mr Shaun Letherby as the Village Ranger as from the 1st November 2011 for an aggregate of 10 Hours per week on SCP 25 (Pro Rata)

80.7 Planning

- (1) To receive an update on the following outstanding applications

52/10/00018 – Council Date 31/12/10

A wind energy development comprising four wind turbines each with a maximum overall height of up to 120 m together with access tracks hard standing areas information board electricity sub station temporary construction compound and amended vehicular access Land to the south of Poplar Farm Puriton Road West Huntspill

54/11/00004 – Council Date 24/06/11

Erection of five turbine wind farm AS AMENDED BY RADAR STUDY RECEIVED ON 23/05/11. Amended by Ecological Survey Date received 31/05/2011
Land at Withy Farm Withy Road East Huntspill

25/11/00010 – Approved 29/09/11

Erection of a rear extension and loft conversion
Spring Haven Watchfield

VS

25/11/00011 – Approved 19/09/11

Erection of ground floor extension to rear elevation
5 Nut Tree Close East Huntspill

HD

25/11/00012 – Approved 19/09/11

Installation of PV Solar Panels to roof
Jo Bird and Co Ltd Factory Lane Basonbridge

VS

25/11/00013 – Council Date 26/08/11

Change of use of land from agricultural to part garden area
On land to the rear of Roselea and Tamarisk Withy Road East Huntspill

RP

25/11/00014 – Approved 22/09/11

Change of use of land from agricultural to part garden area
On land to the rear of Sunnyside Withy Road East Huntspill

RP

25/11/00015 – Approved 13/09/11

Erection of two storey extension to east elevation
Westhill Farm New Road East Huntspill

RP

25/11/00016 – Approved 05/10/11

Formation of agricultural access
OS Field No 1583 Withy Road East Huntspill

RP

25/11/00017 – Approved 13/10/11

Erection of sports pavilion
East Huntspill Playing Field New Road East Huntspill

RP

25/11/00018 – Council Date 06/10/11

Erection of five poultry buildings and feed bins to replace existing (to be demolished)
Newbridge Farm New Road East Huntspill

RP

25/11/00019 – Council date 23/09/11

Retention of vehicle repair ramp
Land to the rear of 36 Church Road East Huntspill

LB

25/11/00021 – Council Date 07/10/11

FK

Change of use of land to be included within existing touring caravan site
Land to the North of Westhill Farm Catherine Street East Huntspill

(2) To consider and respond to the following planning applications

25/11/00020 – Council Date 21/10/11

Erection of conservatory to rear elevation
Durstons Farm East Huntspill

To be discussed at a subsequent Planning Committee Meeting

25/11/00025 – Council Date 07/11/11

RP

Change of use and conversion of barn to dwelling
Barn to the west of Model Farm Withy Road East Huntspill

To be discussed at a subsequent Planning Committee Meeting

(3) Enforcement

E25/00100

Land to the north of Smithy Farm Church Road East Huntspill
Change of use of land for car park sales office and site office portacabins

Members continued to express concerns regarding the existence of the Gate and the condition of the road immediately adjacent to the Bellway Site

80.8 Open Spaces – To receive reports from the following brief holders

(1) Playing Field

KC

An update was provided to the meeting as to the progress of installing the new equipment which in effect was contingent upon the RLT2 monies be provided.

(2) Footpaths & Bridleways

GB

Nothing to report

(3) Roads & Transport

NL

No report

80.9 To receive the following Village Reports

(1) Village Hall

No report

(2) SALC

BP

Information contained in the circulation pack.

(3) Councillors

(a) Mrs L Birt

Overgrown Hedge in Church Lane

(b) Mr Gordon Boyer

Fly Tipping

(c) Mrs Kathryn Cooke

(i) Garden Club

Photos of which are now on the web site

(ii) Harvest Home

Another very successful event although committee members were somewhat concerned at some of the Face book comments relating to the event.

(d) Mrs Valerie Shellard

(i) Cluster Group

She thanked those Councillors who presented at the last Cluster Group and asked members to note that the next meeting was scheduled to take place on the 18/01/12

(ii) Church Hall

It was noted that the Management Committee was seeking a further grant from Viridor Waste Management Ltd

(iii) Drainage Board

Asked that questions be asked of the Drainage Board why they are allowing the cut material to fall back in to the rhynes?

(4) Village News Letter RP

Members were reminded that the second issue was now in circulation.

(5) Web Site HD

Now formally up and running

(6) District Councillors BF/AG

(7) County Councillor MH

Both representatives drew the meeting's attention to Budget restrictions that were likely to be imposed by SDC & SCC for 2012/13

(8) Village Beat Officer SD

No report

(9) East Huntspill Pavilion Project LB

Noted that Planning Permission had recently been granted

(9) East Huntspill School VS

(10) Chairman JS

No formal report

(11) Parish Clerk BP

He advised the meeting that he had the previous day returned from attending the SLCC National Conference which saw his completion as the President of the Society. He also took the opportunity of thanking the Parish Council for their support during the past twelve months.

The Clerk circulated to the members a set of financial accounts for the period of the 1st April to the 30th September 2011 inclusive.

80.10 To receive and consider the following correspondence and e-mails

(1)	Hinkley Connection	Parish Council Briefing Events	C
(2)	Huntspill News	October	C
(3)	National Grid	Parish Council Briefing Events	C
(4)	Bruno Peek	"The Queen's Diamond Jubilee" Celebrations	C
(5)	The Volunteer	The Big Society	C
(6)	Mr M Dare	Car Parking – New Road	BP

The communication from him confirmed that his research showed that in fact during the last football match no such cars were found to be parked on New Road.

(7)	SCC	Somerset Electoral Review	C
(8)	SDC	Coastal Parish Cluster Group Meeting – 12/10/11	C
(9)	NALC	DISExtra Issue 768 – 23/09/11	C
(10)	SDC	East Huntspill Playing Field	BP

SDC advised that Planning Permission would be required and that SDC would also need a planting scheme to be submitted.

(11)	National Grid	Hinkley Point C Connection Project Update	C
(12)	SDC	Joint Local Funding Services 2012-13	C
(13)	Boundary	Commission for England 2013 Parliamentary Review	C
(14)	SDC	Remittance Advice – 2 nd Half Precept - £12,500	BP

Additional items for information received after the circulation of the Agenda

(15)	PCC Secretary	Village Notice Board	BP
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The Clerk advised the meeting of the contents of the letter whereby the members once again re-affirmed their intention not to release a key. The Clerk was asked to respond by advising of SDC's advice as to ownership.

(16)	Mr C Skuse	E-Mail regarding exemption forms – HGVs	BP
(17)	SDC – Mrs M Chorley	Affordable Housing updates	C
(18)	Community Council	Oil Scheme	C

80.11 Other Business referred to the Clerk

None

80.12 Date of next Meeting – Parish Council Meeting 21st November 2011