

## EAST HUNTSPILL PARISH COUNCIL

A Meeting of East Huntspill Parish Council was held in the Church Hall Church Lane East Huntspill on **Monday 16<sup>th</sup> February 2004** commencing at **7.30 pm** when the following business was transacted.

**“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”**

### Declaration of Interests

5.4	N Litton	- Committee Member
5.5.1.35	D Barlow	- Neighbour
5.7.1	N Litton	- Committee Member
5.7.2	K Bennett	- Village Hall Member
	D Barlow	- Village Hall Member
	R Puddy	- Village Hall Trustee
	T Salway	- Village Hall Member

**PRESENT** Councillors Mesdames T J Salway (Chairman) together with K Bennett W Chinnock Messrs D Barlow F Kidner (Vice Chairman) N Litton R Puddy J S B Woolley and the clerk Mr B Poole.

In addition there were 4 members of the public present together with District Councillor Mrs Jane Moreton.

### 5.1 Apologies

County Councillor M Healey and District Councillor Mr M P Herbert.

### 5.2 Minutes

The Minutes of the Parish Council Meeting held on Monday 19<sup>th</sup> January 2004 were approved as being correct and were signed as such by the Chairman.

### 5.3 Matters Arising

(1) Matters raised by the public

- (a) Dog Bins
- (b) Copy of Definitive Map
- (c) Speed Restrictions

(2) HGV Petition NL

Councillor Nigel Litton gave an update as to the present position. It was noted that the clerk had written too SCC Highways on this particular issue and was waiting upon a reply. It was agreed that support should be given to a submission of a petition in respect to a HGV Weight Restriction. District Councillor Moreton urged caution and recommended that any approach made be a concerted and focused one.

(3) Factory Lane/Church Road – Traffic Problems DB

Nothing to report

(4) Millennium Stones KB

It was noted that a site meeting would be arranged with SCC Highways.

(5) Community Emergency Plan – Sub Committee

Nothing to report

(6) Improvement of Path/Fencing – School/Playing Field TJS

Being incorporated into the Playing Field improvements

(7)	Dog Signs	JW
	Completed	
(8)	Goal Posts	JW
	No progress to report	
(9)	Notice Board	JW
	To be completed	
(10)	Signs – Playing Field & Buses Beware	BP
	In hand	
(11)	The Local Channel	BP
	Waiting for a revised date	
(12)	Bank Mandate	BP
	In hand	
(13)	Eastern Moor Bridge	BP
	No progress	
(14)	Boundary Fence – 35 Ashlea Park	DE
	Noted that this matter was now subject to a retrospective planning application – see 5.5.2.00001	
(15)	Standing Orders	WC
	See 5.9.ii	
(16)	Insurance Details	BP
	To be discussed when a Finance Committee had been set up.	
(17)	German Shepherd Dog	BP
	The clerk reported that he had written to three possible owners all which without response.	

#### 5.4 Financial

(54)	Bruce Poole & Company	Clerk's Salary – January	220.15
(55)	Mr B Poole	Expenses – January	50.00
(56)	Bruce Poole & Company	Postage – January	21.12
		Photocopying – January	12.60
(57)	Mrs Case	Copying of Paths Plans	12.00

**Resolved** that the accounts as presented be paid. In addition it was agreed that three further cheques should be drawn in respect to the Appraisal Group

Mrs A Hamlin	Additional Questionnaire	14.08
Mr N Litton	Expenses	7.59
Church	Hall Hire	10.00

The Clerk explained to the meeting that he had now completed the conversion of the accounts from Income & Expenditure format to Receipts & Payments format and provided each Councillor with a financial report together with a Bank Reconciliation as set out hereunder.

For the Financial Year ending 31<sup>st</sup> March 2004

Balance per Bank Statements as at 31<sup>st</sup> January 2004

Opening Balance

Current Account	716.93
Business Account	4023.71
Consolidated Stock	31.50
<b>Sub Total</b>	<b>4772.14</b>
Receipts	8686.15
<b>Sub Total</b>	<b>13458.29</b>
Payments	7259.07
<b>Total</b>	<b>6199.22</b>

Closing Balance

Current Account	1576.53
Less Uncleared Cheques	
667	25.00
683	180.00
686	27.79
	232.79
<b>Sub Total</b>	<b>1343.74</b>
Business Account	4823.98
Consolidated Stock	31.50
<b>Total</b>	<b>6199.22</b>

5.5

**Planning**

**(1) Outstanding Applications**

**25/03/00029 – Approved 28/01/2004** JS

Retention of use of land and buildings as a wildlife hospital etc  
New Road Farm New Road East Huntspill

**25/03/00032 – Approved – 29/01/04** JS

Installation of new door in North Elevation and internal alterations to building C  
New Road Farm New Road East Huntspill

It was agreed that the clerk should ascertain from SDC what parts of this property were actually listed.

**25/03/00034 – Approved – 02/02/04** JW

Erection of garage/store  
34 Church Road East Huntspill

**25/03/00035 – Approved – 03/02/04** JW

Erection of two story side extension to include integral garage  
15 Combe Terrace East Huntspill  
**Amended Plans – 04/02/2004**

**25/03/00036** RP

Use of existing integral garage as living accommodation  
Oakdene Withy Road East Huntspill

**25/03/00038 – Approved 02/02/04** JS

Conversion of integral Garage to living accommodation  
and replacement of existing  
Flat roofs to pitched roofs  
7 Chapel Lane East Huntspill

## **(2) New Applications**

**25/03/00037**

**WC**

Erection of two storey side and single storey rear extensions etc  
111 Church Road Basonbridge

Noted that Councillor Wendy Chinnock had spoken to the applicants as well as surrounding neighbours. All other than one were in favour of the application.

Proposed by Councillor Chinnock that the application be accepted as she thought it was an improvement. Agreed.

1. Conducive to the character of the village and its immediate surroundings.
2. Recommends that SDC have an agreement that vehicles are not parked on the highway due to the close proximity of a dangerous bend in the road.

**25/04/00001**

**NL**

Retention of 1.8m high fence  
35 Ashleigh Park East Huntspill

It was resolved to recommend approval so long as the Parish Council could be re-assured by SDC that the fence line was sited on the correct legal boundary.

## **5.6 Open Spaces**

### **(1) Playing Field**

Councillor John Woolley gave a verbal report to the meeting in which he highlighted his concern over the continuing use of the playing field by dog walkers and "golfers". On a suggestion by District Councillor it was resolved that the Clerk seek bye laws from SDC in respect to these two matters.

### **(2) Footpaths & Bridleways**

Councillor Don Eckford confirmed that now he was in possession of the definitive plans he would when the weather improves commence to walk them in order to gauge to current state and condition.

### **(3) Roads & Transport**

Nothing further to report. The clerk was asked to advise SCC on the poor condition of Hackness Road.

## **5.7 Reports**

### **(1) Village Appraisal**

Councillor Litton informed the meeting that the cheques drawn this evening were the final ones from the current programme. An application had now been submitted for a further £2000.00.

### **(2) Village Hall**

Councillor Barlow reported that despite rumours circulating in the locality the contractors had not been laid off because of not being in a position to settle their account. The fact was the Committee felt that could project manage the remaining work at a far lesser cost.

### **(3) SALC**

Nothing to report.

### **(4) Cluster Group**

Next meeting 10<sup>th</sup> March

### **(5) Councillors**

- (a) Councillor Dave Barlow reported on the action he had taken with regards to a Bonfire being lit at Agrisales Factory Lane Bason Bridge. SDC's prompt response was applauded.
- (b) It was also reported there appeared to be a litter problem at Church Road and Hackness Road.
- (c) Councillor John Woolley advised the Council what planning proposals the owner of Withy Bow Farm had in mind to pursue.

(6) District Councillor

Mrs Jane Moreton informed the meeting the replacement Local Plan was being discussed by SDC this following Thursday.

(7) County Councillor

No report

(8) Village Beat Officer

PC Paul Hockin gave the meeting a report on what was happening on his beat and within the section generally.

Because of the public interest in the subject of speeding in the village the Chairman suspended the Council Meeting in order for Members of the Public present and the Parish Councillors to discuss the matter together more fully.

It was agreed that the Council would pursue the possibility of securing the use of a camera for use by residents. Councillor Nigel Litton confirmed that the clerk had already written to SDC for this facility. The Chairman then reinstated the Meeting.

(9) East Huntspill School

The Chairman gave a short verbal report on the school activities explaining at the same time she had been prevented from attending the last Governor's meeting due to illness.

(10) The Clerk

He referred to a tabled report on which he highlighted the following:-

The Data Protection Act 1998  
 Inland Revenue Ruling – Clerk as Proper Officer  
 Planning Committee – Mode of Operation

District Councillor Mrs Jane Moreton then left the meeting (9.00 pm)

**5.8 Correspondence**

(1)	Miss S Kemp	Questionnaire on Rural Crime	BP
(2)	Wessex Investment Trust	Conference – Putting Rural Communities in Control	TJS
(3)	SDC	Planning Applications 15/01/04 – 21/01/04	C
(4)	Member of Parliament	B&Q “You Can Do It” Awards 2004	DB
(5)	SCC	Agenda & Minutes 21/01/04	C
(6)	SCC	Studies Library – “Hun”	JW

The Clerk advised the Council on the response from SCC on this subject.

(7)	RoSPA	Playground Inspections 2004	JW
(8)	SCC	Various Signs – Confirmation	JW
(9)	SDC	Planning Applications 15/01/04-21/01/04	C
(10)	The Huntspill News	February 2004	C
(11)	SDC	Planning Policy Documents	BP
(12)	SDC	Millennium Stones	KB
(13)	SDC	Drainage Drawings – Ashlea Park	DE
(14)	SLCC	The Clerk – Volume 34 No 1 February 2004	C
(15)	Plantscape	Product Catalogue	C
(16)	Somerset LAMP	Rights of Way Network Meeting	JW

(17) A&S Police Partnership Funding for Police Community Support Officers

It was agreed to defer this matter to the March Meeting.

(18) Audit Commission	CPA – Sedgemoor District Council	BP
(19) SDC	Planning Applications 22/01/04-28/01/04	C
(20) SCC	B3141 – HGV's	NL

**Additional items for information received after the circulation of the Agenda**

(21) SDC	Planning Applications 29/01/04-04/02/04	C
(22) SDC	Planning Applications 05/02/04-11/02/04	C
(23) SDC	Playing Pitch Strategy	JW
(24) SDC	1 Church Close East Huntspill	JW
(25) SCC	Unlocking Somerset's Historic Environment	C

**5.9 Other Business referred to the Clerk**

i. To consider Grant/Charitable Payments

After some lengthy discussion it was agreed that the clerk should write to the Church PCC and the New Hall Committee to explain the Parish Council's current financial position. At the same time he was asked to assure the two organisations that the Parish Council wished to help but would welcome being advised as to their current financial obligations.

Councillor Dave Barlow requested permission to leave the meeting for another appointment (09.30 pm)

ii To consider Draft Standing Orders

Again after some discussion it was agreed that a further meeting (sub) would be held in order to discuss a final draft. This final draft would be collated by the clerk and the Chairman asked everyone to submit their proposed amendments/suggestions to him within 14 days of the meeting.

iii To consider a Draft Complaints Procedure

It was resolved that the report tabled by the clerk be formally adopted. Councillor Wendy Chinnock abstaining.

**Date of next Meeting**

**Monday 15<sup>th</sup> March 2004 commencing at 7.30 pm.**