

# EAST HUNTSPILL PARISH COUNCIL

Parish Clerk:  
**Bruce Poole MCMI**

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**Prior to the commencement to the meeting the Chairman read the following statement:**

*You will see that I have asked the clerk Mr Poole to provide you with a copy of the Council's current Standing Orders. This has been done in order to re-emphasise once again what the Council and Councillors are permitted and not permitted to do. In particular I would refer you to clause 16 in respect to Disorderly Conduct and clause 17 which outlines what should happen when discussions and resolutions takes place that affect employees in this case the clerk.*

*I do not wish to see a repeat of last months meeting when we had one Councillor speak for in excess of twenty minutes on one matter. When these Standing Orders are reviewed next year I would suggest a time limit is set of say a maximum of three minutes unless an extension in exceptional circumstances is granted.*

*Neither do I expect any employment or financial matters relating to the clerk to be discussed without the correct procedures being followed as laid down in these Standing Orders.*

**Minutes** of a meeting of **East Huntspill Parish Council** held in the **Church Hall Church Lane East Huntspill** on **Monday 18<sup>th</sup> December 2006** that commenced at **7.30 pm** when the following business was transacted.

**PRESENT** Councillors Mrs T J Salway (Chairman) Mesdames K Cooke and V Shellard together with Messrs G Boyer F Kidner R Puddy J S B Woolley and the clerk Mr B Poole.

In addition there were 3 members of the public present together with District Councillor/County Councillor Mr Mark Healey District Councillor Paul Herbert and PC Tracey Stiles

**"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights"**

**35.1 To receive any apologies for non attendance**

Councillor Mr N Litton and District Councillor Mrs J Moreton

**35.2 To receive any declarations of interest**

Ref	Councillor	Type	Relationship
35.8.1	R Puddy	Personal	Chair/Trustee – New Village Hall
35.6	M P Herbert	Prejudicial	Executive Member - SDC

**35.3 To receive and approve the Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> November 2006**

**Resolved** that the Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> November 2006 be signed and approved as being a correct record.

Councillor Mr J Woolley requested that his abstention in the vote be noted

**35.4 Matters Arising**

**For the purpose of report only**

- (1) Matters raised by members of the public at the previous council meeting BP  
None
- (2) Missing Letter Box and Bus Shelter BP  
Nothing to report
- (3) Youth Shelter – Update JW  
It was noted that Councillor Woolley had been able to secure a written quotation from Middlemoor Contractors which had been sent direct to the clerk However as the clerk pointed out he would need dimensional drawings in order to secure additional quotations. Likewise in order to submit an application to SDC for Section 106 funding site plans would also be required.
- Resolved that suitable plans be drawn up**
- (4) Stones BP  
(5) Third Pinch Gate – Road Crossing NL  
(6) Bay Tree Farm  
(7) Arrangements to co-opt a Parish Councillor to replace Mr D Barlow BP  
Nothing to report
- (8) Factory Pathway GB  
Councillor Gordon Boyer reported on his recent visit whereupon he confirmed that he was reasonably satisfied with its condition.
- (9) Reflectors KC  
The clerk advised the meeting of SCC's response when they confirmed that they had checked them and that they are all currently stable.
- (10) No through road sign – Westhill Lane NL  
SCC confirmed that a replacement sign had been ordered
- (11) Cleansing of Hackness Lane RP  
SDC confirmed they would revisit the problem
- (12) Missing Withy Grove Road sign GB  
SCC confirmed that a replacement sign had been ordered
- (13) Working Group – 2007 Annual Parish Meeting RP  
(14) Village Emergency Policy – Working Party  
Initial meetings to be implemented
- (15) Youth Council  
The clerk advised the meeting that an open invitation had been extended by North Somerset District Council for members of the parish council to attend a future meeting of the Youth Council

### 35.5

#### **To approve the following items of expenditure for the month of November**

(44)	UofG	2 <sup>nd</sup> Payment	30.00	
(51)	SDC	Supply & Fit – Dog Waste Bin	110.04	19.26
(52)	UofG	Field Week Deposit	33.33	
(53)	Mr Poole	Salary & Expenses – November	558.13	
(54)	Bruce Poole & Co	Postage – November	10.56	

**Resolved that the accounts a presented be paid**

Councillor Paul Herbert retired from the meeting

## 35.6

### Planning

#### (1) To receive an update on the following outstanding applications

**25/06/00018** – 17/11/06

Change of use conversion and extension of barns to dwelling garaging and office  
Barns to the West of Withy Road Farm Withy Road East Huntspill

**25/06/00019** – 15/12/06

Erection of extension to south elevation of livestock building  
On land off Factory Lane Basonbridge Highbridge

**KC**

The Council recommended approval of the application as it was consistent with Policy CNE6

#### (2) To consider and respond to the following planning applications

**25/06/00020** –

Erection of livestock building  
Livestock Building OS Field 3973 New Road East Huntspill

**FK**

The Council recommended approval of the application as it was consistent with Policy CNE6

**25/06/00021** -

Erection of Hay Barn  
Hay Barn on OS Field No 3973 New Road East Huntspill

**FK**

The Council recommended approval of the application as it was consistent with Policy CNE6

Councillor Paul Herbert returned to the meeting.

## 35.7

### Open Spaces - To receive reports from the brief holders

#### (1) Playing Field

**JW**

Councillor Woolley reported that since a recent arrest/caution had taken place the driving of vehicles over the playing field had appeared to have stopped.

#### (2) Footpaths & Bridleways

**GB**

Councillor Boyer confirmed that he was working with the clerk to complete the SCC request regarding footpaths within the village.

#### (3) Roads & Transport

**NL**

No report

#### (4) Other

## 35.8

### To receive the following Village Reports

#### (1) Village Hall

**RP**

Councillor Ray Puddy reported that they were progressing with the installation of the staging

#### (2) SALC

**BP**

No report

#### (3) Cluster Group

**JW**

Councillor John Woolley gave the meeting a verbal report of the recent Cluster Group Meeting

(4) Councillors

Councillor John Woolley

(i) Cats Eyes

Councillor Woolley was of the impression that a number of the cats eyes were protruding higher than they needed to.

(ii) Speeding

He asked whether or not the village would see the reappearance of the speed visor. PC Stiles indicated that it was highly unlikely as those in existence were in great demand. East Huntspill would have to wait its turn.

(iii) CCTV

He asked if the Parish Council would consider the temporary installation of a CCTV system. PC Stiles agreed that she would make contact with the appropriate officer.

Councillor Kathryn Cooke

(i) Speed Visor

Asked why the speed visor had been removed especially as it had been recognised as of being of some use in slowing traffic down. She was advised that it had been installed on a temporary basis. She was of the view that we should reapply for its use again in the future.

Councillor Ray Puddy

(i) Indicated that a couple of residents had made representations to him in respect to the "Public Voice" part of the meeting being moved from the end of the meeting to the commencement of the meeting.

The Clerk responded by pointing out that

- Residents would not have the opportunity of influencing Council discussions if the "Public Voice" took part at the end of the meeting.
- It was intended to prevent the unnecessary prolonging of the meeting on matters that the Council had not had prior knowledge.
- The request to be given prior knowledge of any question was so that the Council could provide informed responses
- Any emergency would be dealt with as in the past by the Chairman by suspending standing orders.

Councillor Valerie Shellard

(i) Fire Hydrant

Reported on the protrusion of the equipment in respect to the Fire Hydrant located at Primrose Cottage.

(5) District Councillors

(6) County Councillor

Both Councillors reported on the recently published White paper and how it might affect Parish Councils.

(7) Village Beat Officer

PC Tracey Stiles was welcomed to the meeting by the Chairman.

She answered a number of questions and at the same time explained to the meeting how she and her Community Support Officer would be patrolling her beat.

(9) East Huntspill School

Councillor Mrs Valerie Shellard gave an update on the recent HMI Visit.

(10) The Chairman

Reported on a number of representations she had undertaken in her capacity as Parish Council Chairman

(11) The Clerk

Nothing to report

### 35.9 To receive and consider the following correspondence and e-mails

(1)	SDC	Parish Plans – Village Facilities	C
(2)	Mr D Manley	Quotations	C
(3)	SDC	Sedgemoor Local development Framework	C
(4)	SCC	Parish Emergency Plans	C
(5)	Middlemoor Contractors	Youth Shelter Quotation	C
(6)	NALC	DISExtra Issue 645 – 27/11/06	C
(7)	RoSPA	“007 Inspections	JW
(8)	I Liddell-Grainger MP	Local Government White Paper	C
(9)	The Huntspill News	December 2006/January 2007	C
(10)	SCC	Rights of Way Network Management	GB
(11)	Rural Community	“Thatch” Winter 2006 Community Update	C C
(12)	SDC	Special Meeting – Coastal Parish Cluster Group	JW
(13)	SDC	“Keep Britain Tidy” – Poster	NB
(14)	Conservatives	Unitary Authority for Somerset	C
(15)	St Margaret’s Hospice	“The New Build Appeal”	C
(16)	SCC	Highways – Temporary Road Closure	NL
(17)	EH Pre School	Letter of Thanks – Appraisal Donation	
(18)	EH Garden Club	Letter of Thanks – Appraisal Donation	
(19)	NALC	DISExtra Issue 646 – 11 <sup>th</sup> December 2006	C
(20)	Mrs Jane Moreton	Meeting Report	C

### Additional items for information received after the circulation of the Agenda

### 35.10 Other Business referred to the Clerk

(1) To agree a precept for 2007/08

Resolved that the Precept for 2007/08 should be fixed at £15,315 an increase of £2,565.00 a percentage increase of 19.75%

### 35.11 Date of next Meeting

**Planning Committee – – New Village Hall – if found to be necessary**

**Parish Council Meeting 15<sup>th</sup> January 2007**