

## EAST HUNTSPILL PARISH COUNCIL

A Meeting of East Huntspill Parish Council was held in the Church Hall Church Lane East Huntspill on **Monday 19<sup>th</sup> January 2004** commencing at **7.30 pm** when the following business was transacted.

**“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”**

### Declaration of Interests

4.5.1.29/32	F Kidner - Relative of applicant
4.5.1.35	D Barlow - Neighbour
4.7.2	K Bennett - Village Hall Member
	D Barlow - Village Hall Member
	R Puddy - Village Hall Member
	T Salway - Village Hall Member

**PRESENT** Councillors Mesdames T J Salway (Chairman) together with K Bennett W Chinnock Messrs D Barlow F Kidner (Vice Chairman) N Litton R Puddy J S B Woolley and the clerk Mr B Poole.

In addition there were 6 members of the public present together with County Councillor M Healey and District Councillor Mr M P Herbert.

### 4.1 Apologies

Councillor D Eckford

### 4.2 Minutes

The Minutes of the Parish Council Meeting held on Monday 15<sup>th</sup> December 2003 were subject to the under mentioned amendments approved as being a correct record and signed as such by the Chairman.

1. Present : District Councillor M P Herbert and not as recorded County Councillor M Healey
2. Councillor Mrs K Bennett left the meeting prior to Councillor Barlow

### 4.3 Matters Arising

- (1) Matters raised by the public

- (a) Dog Bins

The Clerk informed the meeting that financial assistance with the provision of and emptying of bins from SDC had now ceased. Councillor Woolley said he would raise the matter at the next Cluster Meeting whenever that was.

- (2) HGV Petition NL

Councillor Litton advised the meeting that the HGV weight restriction application had been refused. The Clerk was asked to write in the strongest terms to Somerset County Council expressing the Council's disappointment of the lack of support in this scheme. It was also proposed that a copy of the letter to go to Woolavington Parish Council urging them to write in the same manner.

- (3) Factory Lane/Church Road – Traffic Problems DB

No progress to report.

- (4) Millennium Stones KB

Councillor Bennett informed the Council that the required planning permission was being sought from SDC in respect to the two proposed locations.

- (5) Community Emergency Plan – Sub Committee

Not meet.

- (6) Provision of Outdoor Playing Space TJS  
It was agreed that the heading of this subject be changed and embraced in the proposed overall scheme to improve the Playing Field.
- (7) Annual Return BP  
The Clerk confirmed that this had been submitted prior to Christmas.
- (8) Dog Signs JW  
It was confirmed that these signs were in the process of being erected.
- (9) Goal Posts JW  
No response as yet from the Football Club.
- (10) Notice Board JW  
Councillor Woolley volunteered to carry out some remedial work to the Notice Board opposite New Road. The Clerk asked Councillors to see if they had an appropriate Allen key to open the notice board located at the Post Office.
- (11) Signs – Playing Field & Buses Beware BP  
It was agreed that the Council should confirm the requirement of a sign on the approach road to the Motorway/Railway Bridges and a sign indicating the direction of the Playing Field. The latter sign would be at a cost to the Parish Council of £100.00 which it was hoped would be reimbursed from the Playing Field Improvement application.
- (12) Definitive Footpath and Bridleway Map BP  
It was confirmed as being received.
- (13) The Local Channel BP  
The proposed presentation date for January had to be postponed because of ill health of the presenter.
- (12) Bank Mandate BP  
The Clerk advised Councillors what was required to bring this matter to a conclusion.
- (13) Eastern Moor Bridge BP  
As yet to be progressed.
- (14) Boundary Fence – 35 Ashlea Park BP  
It was noted that this was now subject to enforcement action.
- (15) Standing Orders BP  
The Council agreed at a request from Councillor Chinnock that the matter be deferred until she had an opportunity of producing an alternative version to that produced by the clerk. Agreed.
- (16) Precept 2004/2005 BP  
It was confirmed that the necessary request had been lodged with SDC.
- (17) Insurance Details BP  
After hearing a report from the Clerk it was agreed that the Insurance Policy should be reviewed.

#### 4.4

#### Financial

(47)	Pole's Ground Care	Grass Cutting – Play Area	180.00
(48)	SDC	Playing Field Rent	56.25
(49)	Moore Stephens	Annual Audit Fee	120.00
(50)	Bruce Poole & Co	Postage & Photocopying – December	27.79
(51)		Office Expenses	50.00
(52)		Clerk's Salary	220.15
(53)	SLCC	Annual Subscription	36.00
(54)	Miss L Salway	Cleaning – Bus Shelters	77.00

**Resolved** that the accounts as presented be paid.

The Clerk reported on a very productive meeting he had had with Councillor Woolley when a number of topics of mutual interest had been discussed. One of those topics concerned the format of the Annual Accounts whether they should be in a Payments/Receipts format or Income & Expenditure/Balance Sheet format. It was subsequently agreed that the more beneficial format as far as East Huntspill Parish Council was concerned would be a Payments/Receipts format. The Council formally agreed to revert to this position as at 1<sup>st</sup> April 2004.

The Clerk also recommended the formation of a Finance Committee in order to assist with the requirements and good practices as set out by the Account and Audit Regulations.

The Clerk informed the meeting what the anticipated expenditure would be for the remaining part of the current financial year and as a result of this expenditure the likely remaining balances

#### 4.5

#### Planning

##### (1) Outstanding Applications

**25/03/0025 – REFUSED – 11/12/03** **RP**

Erection of two storey side extension and rear extension on site of conservatory  
Mr P Jones 2 Withy Grove Cottages Withy Road East Huntspill

**25/03/00031 – GRANTED – 30/12/2003** **JW**

Erection of first floor side extension above garage  
19 Church Road East Huntspill

**25/03/00029** **JS**

Retention of use of land and buildings as a wildlife hospital etc etc  
New Road Farm New Road East Huntspill

The Council recommended approval.

**25/03/00032** **JS**

Installation of new door in North Elevation and internal alterations to building C  
New Road Farm New Road East Huntspill

The Council recommended approval.

**25/03/00033 – REFUSED – 29/12/03** **RP**

Part retention and part erection of two storey building – stables tack room and hay loft  
Barn Withy Bow Farm Withy Road East Huntspill

##### (2) New Applications

**25/03/00034** **JW**

Erection of garage/store  
34 Church Road East Huntspill

The Council recommended approval.

**25/03/00035** **JW**

Erection of two story side extension to include integral garage  
15 Combe Terrace East Huntspill

The Council recommended approval.

**25/03/00036**

**RP**

Use of existing integral garage as living accommodation  
Oakdene Withy Road East Huntspill

**25/03/00038**

**JS**

Conversion of integral Garage to living accommodation and replacement of existing  
Flat roofs to pitched roofs  
7 Chapel Lane East Huntspill

The Council recommended approval.

#### **4.6 Open Spaces**

(1) Playing Field

Councillor Woolley outlined the proposals that he wished to pursue to improve the Playing Field in order to submit an application to SDC to achieve funding from the RLT2 funding which currently stands at £2,800.00. It was proposed that this application would embrace the suggested School improvements and the finger sign.

He also reported that dog fouling was becoming an increasing problem.

The missing litter bin had been replaced and fixed that afternoon.

(2) Footpaths & Bridleways

Councillor Woolley suggested that the Council should wait for the outcome of the survey to be undertaken by LAMP regarding village Footpaths. Agreed.

(3) Roads & Transport

Nothing further to report other than under 4.3.2.

#### **4.7 Reports**

(1) Village Appraisal

It was noted that the newly formed Gardening Club was still progressing and that a newly constituted Painting Club had attracted 18 people at its first meeting.

(2) Village Hall

Contractors were almost ready to move out once the entrance road works had been completed.

(3) SALC

(4) Cluster Group

No meeting.

(5) Councillors

(1) Councillor Bennett reported on the concern of a number of residents in respect to an elderly German Shepherd Dog running around the village off the lead and unsupervised. Clerk to write to the offending owner.

(2) Councillor Chinnock suggested that the Council should apply for the cleansing packs being offered by SDC. Agreed.

(6) District Councillor

(7) County Councillor

(8) Village Beat Officer

Nil reports

#### **4.8 Correspondence**

(1) Mrs G M Tibbotts

Copy Correspondence – 25/03/0033

**RP**

(2)	Wyvern Waste Services	Walpole Liaison Group Minutes	C
(3)	defra	Equine Issues	C
(4)	Levels & Moors	Draft Lower Parrett & Tone Flood Management Strategy	JW
(5)	SDC	Planning Applications 04/12/2003 – 10/12/2003	C
(6)	SDC	Provision of Outdoor Playing Space	JS
(7)	SDC	Winter Service 2003/2004	C
(8)	Levels & Moors	December News Issue 26	C
(9)	Zurich Municipal	Insurance Policy Details	BP
(10)	Trustees	Consolidated Charities Minutes – 03/12/03	C
(11)	SDC	35 Ashleigh Park	DE
(12)	SDC	Planning Applications 11/12/03 – 22/12/03	C
(13)	Moore Stephens	Annual Audit Year End 31 March 2003	BP
(14)	SCC	Copy Correspondence – Pathway New Road	
(15)	SALC	Items of Interests	C
		AQA Training & Support	C
		Internal Audit – Risk Management	C
		Clerks Workshop – 8 <sup>th</sup> March 2004	C
		Clerks Training Events 23/02 & 01/03/04	C
		SRYP Newsletter Autumn/Winter 2003	C
		SRYP – Review 2002/2003	C
(16)	SCC	Register of Building at Risk – Acknowledgement	JW
(17)	SCC	Various Signs – East Huntspill	JS/JW
(18)	SCC	03/023 – Walpole Landfill Site – Vary Conditions	C
(19)	Mrs J Moreton	Copy E-Mail – Barn at Withy Road	RP
(20)	Mr Stockwell	Copy E-Mail – Speeding	NL
(21)	Zurich Municipal	Proposal Form	
(22)	SDC	35 Ashleigh Park East Huntspill	DE
(23)	SDC	Definitive Map – Footpaths & Bridleways	DE
(24)	SDC	Withy Bow Farm Withy Road East Huntspill	RP
(25)	Clerks & Councils	Direct – January 2004 Issue 31	C
(26)	SDC	35 Ashlea Park – Enforcement Action	DE
(27)	SCC	School Organisation Plan	C
(28)	SDC	Planning Applications 18/12/03-07/01/04	C
(29)	SCC	Somerset Community Chest	C

#### **Additional items for information received after the circulation of the Agenda**

(30)	SDC	Sedgemoor News - Winter 2004	C
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#### **4.9**

#### **Other Business referred to the Clerk**

- (1) To formally approve the Clerks Contract

The Council confirmed the Sub-Committee's recommendation that the Clerk's Contract be signed. Copy in the File.

- (2) To note the posting of the Conclusion of Audit 2003  
(3) To note the posting of the Allowances Form

Noted

- (4) To consider and approve a Planning Committee form of action

It was agreed that Planning Committee Meetings would be held when found to be necessary on the first Monday of the Month at a local hostelry when current applications would be considered and decided upon. All Councillors would be welcomed to attend subject to the usual quorum of three. It was agreed that full details of the proposed meetings should be posted in the usual way.

#### **Date of next Meeting**

**Monday 2<sup>nd</sup> February 2004 – Planning Committee**  
**Monday 16<sup>th</sup> February 2004 commencing at 7.30 pm.**