



# EAST HUNTSPILL PARISH COUNCIL

Clerk to the Parish

**Bruce Poole**

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**Minutes of a Finance & Personnel Committee Meeting of East Huntspill Parish Council** that was held in the **Village Hall Church Road East Huntspill** on **Monday 21<sup>st</sup> January 2013** that commenced at **6.30 pm** when the following business was transacted.

**PRESENT:** Councillors Mr Francis Kidner (Committee Chairman) V Shellard (Ex-Officio) together with Mesdames L Birt H Dixon and the clerk Mr B Poole

**F&PC 5.1 To receive any apologies for non attendance**

Councillor G Boyer (Ex-Officio)

**F&PC 5.2 To receive any declarations of interest**

None

**F&PC 5.3 To receive the approved Minutes of the Finance & Personnel Committee Meeting held on Monday 17<sup>th</sup> June 2012.**

**Resolved** that the **Minutes** of the **Finance & Personnel Committee** held on **Monday 15<sup>th</sup> October 2012** that had been previously circulated were taken as read recorded as being a correct record and were signed as such by the Committee Chairman.

**F&PC 5.4 To receive and consider the accounts for the financial period 1<sup>st</sup> April 2012 to the 31<sup>st</sup> December 2012**

The Committee duly considered the accounts for the stated period such as the:

- Bank Statement
- Summary Receipts & Payments
- Budget

It was concluded that they were satisfactory and in order to endorse them the Committee Chairman signed them off.

**F&PC 5.5 To commence preparations for the 2013/14 Financial Budget**

Discussions then ensued with the proposed budget figures that the Parish Clerk had prepared. It was agreed that a further meeting should take place in February once SDC had confirmed their grant in respect to the Council Tax.

**F&PC 5.6 Date of next meeting – 18<sup>th</sup> February 2013**