

EAST HUNTSPILL PARISH COUNCIL

A Meeting of East Huntspill Parish Council was held in the Church Hall Church Lane East Huntspill on **Monday 15th March 2004** commencing at **7.30 pm** when the following business was transacted.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”

Declaration of Interests

6.7.1	N Litton - Committee Member
6.4 - 6.7.2	K Bennett - Village Hall Member
	D Barlow - Village Hall Member
	R Puddy - Village Hall Trustee
	T Salway - Village Hall Member

PRESENT Councillors Mesdames T J Salway (Chairman) together with K Bennett W Chinnock Messrs D Barlow D Eckford N Litton R Puddy J S B Woolley and the clerk Mr B Poole.

In addition there were 4 members of the public present together with District Councillor Mr M P Herbert and County Councillor Mr M Healey.

6.1 Apologies

Councillor F Kidner (Vice Chairman)

6.2 Minutes

The Minutes of the Parish Council Meeting held on Monday 16th February 2004 were approved subject to the under mentioned amendment as being a correct record and were signed as such by the Chairman.

5 Present – Mr D Eckford

6.3 Matters Arising

(1) Matters raised by the public

- (a) Pole/Tub
- (b) Speed Restrictions

(2) HGV Petition NL

The SCC response was noted. County Councillor M Healey indicated that he was very optimistic that progress would be made.

(3) Factory Lane/Church Road – Traffic Problems DB

It was suggested that these proposals should be linked with 6.3.2 above. The Clerk was asked to write to Mrs Bev Norman (SCC) to ascertain the reason for the delay.

(4) Millennium Stones KB

It was confirmed that two proposed sites had been decided upon and the required licences applied for.

(5) Community Emergency Plan – Sub Committee

No action

(6) Goal Posts JW

(7) Notice Board JW

Councillor Woolley updated the Council on these two items.

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|------|---|--------------------------|
| (8) | Signs – Playing Field & Buses Beware | BP |
| | Waiting for the agreed work to be carried out. | |
| (9) | The Local Channel | |
| | No action | |
| (10) | Bank Mandate | BP |
| | Three Councillors had completed the required documentation which would now be processed by the clerk. | |
| (11) | Eastern Moor Bridge | BP |
| | It was noted that a response was waited by SCC. | |
| (12) | Standing Orders | WC |
| | See 6.9.2 | |
| (13) | Insurance Details | BP |
| | No action | |
| (14) | Playing Field | Bye Laws
Improvements |
| | It was noted that a reply was outstanding from SDC. | |
| (15) | Portable Speed Check Camera | NL |
| | The appropriate application form had been submitted | |
| (16) | Budgeted Grants | BP |
| | See 6.9.1 | |
| (17) | Enhanced Road Signs – New Road | NL |
| | Work yet to be undertaken | |
| (18) | State of Hackness Road | |
| | It was noted that a reply was outstanding from SCC | |
| (19) | Internal Auditor | BP |
| | The Clerk informed the meeting that Mr Barry Nayler had agreed to act for 2004. | |

6.4

Financial

(58)	Staples	Stationery	15.80
(59)	Staples	Stationery	23.74
(60)	Bruce Poole & Company	Fax	2.50
(61)	Bruce Poole & Company	Postage – February	31.16
		Photocopying – February	12.24
(62)	Mr B Poole	Clerk's Salary – February	220.15
(63)	Mr B Poole	Office Expenses – February	50.00
(64)	EH Church Hall	Rent Invoice	123.00
(65)	Miss L Salway	Bus Shelters Cleaning	67.50
(66)	N C J Lukins	Grass Cutting	100.00
		Repairs	55.00

Resolved that the accounts as presented be paid

See also 6.9.1

Opening Balance		
Current Account		716.93
Business Account		4023.71
Consolidated Stock		31.50
Sub Total		4772.14
Receipts		8686.15
Sub Total		13458.29
Payments		7606.61
Total		5851.68
Closing Balance		
Current Account		1193.79
Less Uncleared Cheques		
683	180.00	
696	7.59	
697	10.00	197.59
Sub Total		996.20
Business Account		4823.98
Consolidated Stock		31.50
Total		5851.68

6.5

Planning

(1) Outstanding Applications

25/03/00036	RP
Use of existing integral garage as living accommodation Oakdene Withy Road East Huntspill	
25/03/00037	WC
Erection of two storey side and single storey rear extensions etc 111 Church Road Basonbridge	
25/04/00001 – Approved – 05/03/2004	NL
Retention of 1.8m high fence 35 Ashleigh Park East Huntspill	

(2) New Applications

25/04/0004
Erection of four bay garage block and alterations to existing access Hackness Villa New Road East Huntspill

6.6

Open Spaces

(1) Playing Field

Councillor John Woolley advised the meeting of the letter received from the Crowns Football Club. He also asked whether or not the Cricket Club were intending to move from their present ground.

(2) Footpaths & Bridleways

It was noted that some new Kissing Gates had been erected.

(3) Roads & Transport

Nothing other than reported elsewhere.

6.7

Reports

(1) Village Appraisal

It was noted that a village appraisal report and newsletter was to be circulated throughout the village.

(2) Village Hall

Toilets now installed – car park layout to commence this following weekend. Stage curtaining had been purchased at a very reasonable price at a recent auction.

(3) SALC

None other than that included in the circulation pack.

(4) Cluster Group

Nothing to report

(5) Councillors

(a) Councillor John Woolley asked that the clerk ascertain whether or not the Council were members of Somerset Playing Fields Association and could he obtain the rapid response telephone from the Village Beat Officer. He also asked whether SDC had re-erected the obscured Church Close Road sign. The clerk agreed to make some enquiries.

(b) Councillor Wendy Chinnock asked if we could look into the possibility of securing Broadband in the village. Details to be placed on the Appraisal Committee's Agenda. Councillor Mark Healey advised that CFIS was also investigating the possibility of obtaining the service.

(c) Councillor Don Eckford expressed his concern at the narrowness of the pavement at The Crown Stores

(d) Councillor Dave Barlow indicated that he thought the Circulation Pack was not circulating as it should.

(6) District Councillor

Councillor Paul Herbert gave a resume of the District Council's recent decisions. He confirmed that the Local Replacement Plan had been accepted by SDC other than one minor amendment.

(7) County Councillor

Nothing other than had been reported elsewhere.

(8) Village Beat Officer

Nil report

(9) East Huntspill School

The Chairman advised the meeting that she was due to attend both a Finance Meeting and a Governor's Meeting next week.

(10) The Clerk

Nothing to report

6.8

Correspondence

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|------|---|---|-----|
| (1) | Huntspill Parish Survey | Seeking support from the Parish Council | TJS |
| | It was agreed that the Council should extend their support for this survey. | | |
| (2) | Zurich Municipal | CIC News – February 2004 | C |
| (3) | The Huntspill News | March 2004-02-27 | C |
| (4) | SCC | Agenda & Minutes – 18/02/04 | C |
| (5) | SALC | Agenda & Minutes – 11/03/04 | C |
| | | Consultation on Burial Grounds | C |
| | | Village of the Year details | C |
| | | Vital Villages – Update 3 | C |
| (6) | SDC | Ranger in the Park | JM |
| (7) | Clerks & Councils | Direct – March 2004 – Issue 32 | C |
| (8) | SDC | Monitoring Development | BP |
| (9) | LAMP | Coastal Parishes Meeting – 25/03/04 | JW |
| (10) | SCC | B3141 – Traffic Calming | NL |
| (11) | SCC | Freight Forum – East Huntspill & Woolavington | NL |

Matters reported on elsewhere in these minutes

- | | | |
|------|------------------------|--------------------------|
| (12) | All Saints PCC | Churchyard & Hall Grants |
| (13) | New Village Hall Trust | Village Hall Grant |

See 6.9.1

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| (14) | RoSPA | Inspection Confirmation | JW |
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Agreed that the Council should seek the additional assessment report.

Additional items for information received after the circulation of the Agenda

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|------|-----------------------|---|----|
| (15) | Inland Revenue | Reference Numbers | BP |
| | Noted | | |
| (16) | WSM Town Council | Mayoral permission | BP |
| | Granted | | |
| (17) | Inland Revenue | Employers Pack | BP |
| | Noted | | |
| (18) | LAMP | Meeting – 25 th March 2004 | JW |
| (19) | Heritage Lottery Fund | Local Council Newsletter | C |
| (20) | SDC | Planning Applications – 04/03/04 – 10/03/04 | C |
| (21) | Huntspill Crowns FC | Various Matters | JW |

Messrs Healey & Herbert retired from the meeting at 08.35 pm

6.9

Other Business referred to the Clerk

- (1) To consider Grant/Charitable Payments

Resolved that having received a financial report from the clerk and noting the responses from All Saints PCC and The New Village Hall Trust it was agreed to make the following grants;-

(67)	Citizens Advice Grant	25.00
(68)	Air Ambulance Grant	75.00
(69)	Village Hall Grant	500.00
(70)	Church Hall Grant	250.00
(71)	Church Yard Grant	250.00

- (2) To consider Draft Standing Orders

After some discussion and making a couple of minor amendments it was agreed that draft Standing Orders be now presented for formal approval to the Annual Meeting of the Parish Council scheduled for May.

Councillor John Woolley proposed a vote of thanks to Councillor Wendy Chinnock for her hard work in collating and amending the Standing Orders. Agreed Nem Con.

- (3) To prepare an Agenda for the Annual Parish Meeting

Brief discussion was had for the clerk's guidance as to the proposed format for the Annual Parish Meeting to be held next month.

Date of next Meeting

Annual Parish Meeting to be held on Monday 19th April 2004 commencing at 7.00 pm with the Parish Council Meeting following immediately thereafter.