

EAST HUNTSPILL PARISH COUNCIL

A Meeting of East Huntspill Parish Council was held in the Church Hall Church Lane East Huntspill on **Monday 18th October 2004** commencing at **7.30 pm** when the following business was transacted.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”

Declaration of Interests

12.7.2

**K Bennett - Village Hall Member
D Barlow - Village Hall Member
R Puddy - Village Hall Member**

PRESENT Councillors Mrs J T Salway (Chairman) F Kidner (Vice Chairman) Mesdames K Bennett W Chinnock Messrs D Barlow N Litton R Puddy J S B Woolley and the clerk Mr B Poole.

In addition there were 6 members of the public present together with County Councillor Mr M Healey and District Councillor Mr M Paul Herbert.

Mrs W Chinnock arrived at the Meeting (7.35 pm)

12.1 Apologies

District Councillor Mrs J Moreton

12.2 Minutes

The Minutes of the Parish Council Meeting held on Monday 20th September 2004 the Notes of the Open Spaces Meeting held on Saturday 25th September and the Minutes of the Planning Committee Meeting held on Monday 4th October 2004 were taken as read and approved subject to the under mentioned amendment as being a correct record and signed as such by the Chairman.

It was noted that the clerk had attended the Open Spaces Meeting.

12.3 Matters Arising

- (1) Village Re-Cycling Area – Cleansing?

The clerk was asked to write to SDC to ascertain what steps they took in the past to keep the area clean.

- (2) Millennium Stones – Quotation

It was noted that a quotation was anticipated from Mr Lukins

- (3) Insurance Proposal Quotation

It was confirmed that this matter had been concluded.

- (4) Playing Field

- (a) Bye Laws

The clerk advised the meeting that this matter was still progressing albeit slowly.

- (b) Improvements

See 12.6.1

- (c) Amenity Grant

The clerk was asked to ascertain what progress if any had been made.

(5) Portable Speed Check Camera

Councillor Litton informed the meeting that currently two villagers namely Mr Stockwell and Mr Anderson had undertaken the training.

It was hoped that they would soon be using the speed camera in the village. The clerk was asked to write to Avon & Somerset Constabulary to establish how many speed tickets had been issued in the village during the last two years.

(6) Footpaths Public Meeting

Councillor Bennett gave the Council an update of this meeting.

(7) Post Office – Notice Board

The Clerk confirmed that he was currently using this notice board although formal permission had not been issued.

(8) Young Persons Sub-Group

(9) Garden at School

No progress to report.

(10) Audit Report

The clerk advised the meeting of the external auditor's recommendations and of his reply to some of the matters that the clerk felt did not accurately reflect what had actually taken place. He informed the meeting that the correspondence was in the circulation pack.

12.4

Financial

(43)	Mr N Lukins	Grass Cutting	100.00	17.50
(44)	SDC	Playing Field Rent	56.25	
(45)	Staples	Stationery	91.79	16.07
(46)	Zurich Municipal	Additional Premium	71.22	
(47)	Mr B Poole	Clerk's Salary	187.68	
		PAYE	52.80	
(48)		Office Expenses – September	50.00	
(49)		Travel – NALC Conference	52.81	9.24
(50)	Bruce Poole & Co	Postage – September	14.44	
(51)		NALC Conference	45.18	7.91
(52)	Staples	Stationery	35.72	6.25

Resolved to amend Invoice Number 40 from £146.70 to £145.68 (£124.14 and £21.54) and

Resolved that the accounts as presented be paid.

Bank Reconciliation

Opening Balance

Current Account	967.99
Business Account	3023.98
Consolidated Stock	31.50

Sub Total 4023.47

Receipts 8271.06

Sub Total 12294.53

Payments 4539.90

Total 7754.63

Closing Balance		
Current Account		2040.87
Less Uncleared Cheques		
727 /766	10.00	
782	145.68	
764	126.00	
765	105.66	387.34
Sub Total		1653.53
Business Account		6069.60
Consolidated Stock		31.50
Total		7754.63

12.5

Planning

(1) Outstanding Applications

25/03/00036		RP
Use of existing integral garage as living accommodation Oakdene Wither Road East Huntspill		
25/04/00019 – Approved 06/09/2004		RP
Change of use and conversion of barn into two dwellings Barn at Rookery Farm Wither Road East Huntspill		
25/04/00020 – Approved 06/09/2004		JW
Erection of two storey side extension 12 Coombe Terrace East Huntspill		
25/04/00022 – Approved 20/09/2004		JW
Erection of first floor extension to east elevation Filou Cottage 40 Church Road East Huntspill		
25/04/00023		
Erection of Stables and hay barn Stables on OS Field No 5488 East Huntspill		
25/04/00024 – Approved 29/09/2004		RP
Use of land to site a mobile home and a site office for a temporary period whilst Refurbishment works are to be carried out to the building Land to the east of Wither Road Farm Cottage Wither Road East Huntspill		
25/04/00025		FK
Erection of rear conservatory Holly Cottage New Road East Huntspill		
25/04/00026 – Approved 20/09/2004		JW
Erection of two storey side extension to include garage 16 Coombe Terrace East Huntspill		
25/04/00027 – Referred to full committee		FK
Erection of extension to side elevation to include integral garage partly on existing Garage (to be demolished) and conversion of loft to living accommodation 5 New Road East Huntspill		
25/04/00028 – Withdrawn 11/10/2004		DB
Erection of dwelling Land to the north of Moor Farm Merry Lane East Huntspill		

The Council recommends refusal as the site lies outside the defined settlement boundary and is contrary to Policy STR3 of the Sedgemoor District Local Plan (Revised Deposit Draft) and advice contained in Planning Policy Guidance 1. Although the Parish Council notes the applicant reasons for the development – for an elderly relative - they are of the opinion that if the proposed development had been attached to the main dwelling they would have had a more sympathetic view.

25/04/00029

JW

Erection of single storey rear extension on site of existing (to be demolished)
10 Coombe Terrace East Huntspill

The Council recommended approval as it was in line with earlier similar improvements carried out to adjoining properties.

(2) New Applications

25/04/0030

Erection of single storey rear extension rear conservatory and first floor side extension
Whitegates 43 Church Road East Huntspill

District Councillor Herbert and County Councillor Healey then left the meeting 08.45 pm.

12.6

Open Spaces

(1) Playing Field

The Council agreed that some progress was needed on this subject and it suggested that:-

- (a) The clerk writes to RoSPA to ascertain its recommendations concern DDA regulations.
- (b) Councillor Woolley put a formal resolution before the Council at its meeting in November as to the kind of work that was planned to justify a submission to Sedgemoor under Policy RLT2.
- (c) That the tree growing in the hedge on the eastern boundary be removed

(2) Footpaths & Bridleways

DE

Nothing further to report other than reported under 12.3.6

(3) Roads & Transport

NL

Councillor Litton gave an update on the problems some people had experienced with regards to the surface dressing carried by Somerset Highways.

It was agreed that the suggested arrangements by SCC for the proposed Traffic Calming Exhibition were not satisfactory and that the clerk would suggest a Saturday in November.

12.7

Reports

(1) Village Appraisal

It was noted that the proposed village plan proposals was still being investigated.

(2) Village Hall

Councillor Barlow indicated that bookings were slowly increasing and that a grant had been acquired to assist with the installation of heating.

(3) SALC

(4) Cluster Group

Details in the circulation pack.

(5) Councillors

(6) District Councillors

(7) County Councillor

(8) Village Beat Officer

(9) East Huntspill School

The Chairman reported on the helpful meeting that she and the clerk had had with Mrs Alison Norcross Head Teacher of the school.

(10) The Clerk

The clerk was asked if he would be giving a report on the recent NALC & SLCC Conferences that he had attended on the Council's behalf. He confirmed that he would and apologised that as he had only returned from the SLCC Conference that day he had not had time to prepare a report.

12.8

Correspondence

- (1) Mr D Eckford Letter of Resignation

Noted. The clerk was asked to thank Mr Eckford for his past service on the Parish Council.

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| (2) | SLCC | AGM Notice and Minutes 17/10/2004 – Stratford upon Avon BP | |
| (3) | SCC | Countryside and Rights of Way Act 2000 – Survey | |
| (4) | LAMP | Annual report 2003/2004 | JW |
| | | Biosphere Reserve – First Draft | JW |
| | | Parish Council Forum 2003 Minutes | C |
| | | Parish Council Forum Agenda 30/09/04 | C |
| (5) | NALC | DISExtra Issue 589 – 20 th September 2004 | C |
| (6) | SCC | Somerset Minerals Local Plan – Adopted Version | C |
| (7) | The Huntspill News | October 2004 | C |
| (8) | SDC | Planning Applications 16/09/2004-22/09/2004 | C |
| (9) | Zurich Municipal | Revised Insurance Policy | BP |
| (10) | NALC | DISExtra Issue 589 – 04/10/2004 | C |
| (11) | DEFRA | Clean Neighbourhoods | C |
| (12) | SDC | Planning Applications – 16/09/04-22/09/04 | C |
| (13) | SDC | Consultation Draft – Developers Contributions | C |
| (14) | Standards Board | SBE8375.04 Decision | |

The Chairman advised the meeting that the Board's full response would appear in this months circulation pack. Whilst it was noted that no action on this occasion would be taken it was deduced from the information provided that the Councillor in question alleged conduct could be perceived as being disruptive. Also it could reasonably be argued that he exceeded his authority by approaching the bank and the Council's internal auditor.

- (15) Cllr D Barlow Parish Council procedures relating to Planning Applications

The contents of the correspondence was noted and a lengthy discussion then ensued whereupon it was agreed that a more formal procedure would be followed in the future to ensure that members of the public had full access to meetings of the Planning Committee.

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| (16) | SDC | Planning Applications – 23/09/2004-29/09/2004 | C |
| (17) | SLCC | South West Regional Conference 03/12/04 | |

The Clerk indicated that he intended to attend hopefully in the company of other Councillors.

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| (18) | Inland Revenue | The Clerk Vol 34 October 2004 | C |
| | | Employer's Bulletin Issue 18 October 2004 | C |

Additional items for information received after the circulation of the Agenda

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|------|------------|--|----|
| (19) | SPFA | "The Playing Field" Autumn 2004 | C |
| (20) | SDC | Planning Applications – 30/09/04-06/10/04 | C |
| (21) | SDC | Chairman/Clerks reception – 24/11/04 | JS |
| | | Coastal Parish Cluster Group Minutes | JW |
| | | Audit Commission | C |
| (22) | Mr K Giles | Playground Equipment Quote | JW |
| (23) | defra | Guide to becoming a Quality Council | C |
| (24) | SCC | LEA Representative Governors for VA & VC Schools | BP |
| (25) | SDC | Playing Pitch Strategy for Sedgemoor | JW |

12.9

Other Business referred to the Clerk

- (1) Duplicate Cheque- St Peters PCC – Hall Rent – Appraisal Group

Resolved that the duplicate cheque be issued.

- (2) To deal with the Casual Vacancy.

The clerk advised the meeting on the procedures involved and what had been progressed to date.

Date of next Meeting

Monday 15th November 2004 commencing at 7.30 pm.