



# EAST HUNTSPILL PARISH COUNCIL

Clerk to the Parish

**Miss Chrissy Womack**

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## Minutes of the Annual Parish Council Meeting Tuesday 16<sup>th</sup> May 2019

**Annual Parish Council Meeting of East Huntspill Parish Council** held in the **Church Hall Church Lane, East Huntspill** on **Tuesday 16<sup>th</sup> May 2019**.

**Present** Councillor G Boyer (Chairman) together with Councillors: H Dixon, N Litton, F Kidner and L Ingram

**Also Present** Bob Filmer, Andrew Gilling and Members of the public

165.1	To Elect a Chairman – Gordon Boyer Proposed- HB 2 <sup>nd</sup> - LI To receive the Statutory Declaration of Office	
165.2	To receive any apologies for none attendance	
165.3	To receive any declarations of interest - None	
165.4	To Elect a Vice Chairman – N Litton Proposed – HB 2 <sup>nd</sup> - GB	
165.5	To Elect the following brief holders a. Planning – Affordable Housing Sub Group b. Open Spaces c. Roads and Transport d. Finance and Personnel e. Grievance and Appeal Panel  f. Editorial /Communication g. Website/Facebook h. Footpaths and Bridleways	<b>Shared everyone</b> <b>LI</b> <b>NL</b> <b>FK</b> <b>Shared everyone</b> <b>HB</b> <b>HB</b> <b>GB</b>

165.6	To propose Representatives to the following organisations: a. Cluster Group b. SALC/NALC c. East Huntspill School/Playgroup  d. East Huntspill Pavilion e. Huntspill Village Hall f. PCC of East Huntspill	<b>GB</b> <b>Clerk</b> <b>Shared</b> <b>everyone</b> <b>GB</b> <b>GB</b> <b>GB</b>
<b>RESOLUTIONS</b>		
165.7	To review and adopt the Councils Corporate Policy including standing orders and Councillors Code of Conduct – This is to include the new legislation on Data Protection – to stay the same	
165.8	To approve the Council's Asset Register – bring to next meeting as with Accountant	
165.9	To approve the Council's Insurance Policy – Just renewed and approved	
165.10	To approve the banking arrangements – To continue banking with the Co-operative bank with any 2 registered members to sign- To agree that Direct Debits may be made to the following companies. SDC, InTouch and BT for broadband – All Councillors voted Yes	
165.11	To receive the Parish Council Financial Statement for the Year ended 31 <sup>st</sup> March 2019. To review the effectiveness of the internal audit – Still with internal auditor as running behind	
165.12	To re-appoint the Clerk as the Responsible Financial Officer – All Councillors Agreed	
165.13	To re-appoint The Internal Auditor – Polden Accountants – Will review when Accounts back – possibly change to Richard Young (Clerk)	
165.14	To agree the Council's priorities for the forthcoming year – To be fully agreed next meeting - fingerposts	
165.15	To update any members register of interests/declaration of gifts and hospitality/planning and delivery areas – forms to sign	
165.16	Issues from the APM – All reports – have been received from Councillors?	
165.17	To agree the Minutes of the meeting held on 9 <sup>th</sup> April 2019  Proposed – HB 2 <sup>nd</sup> - FK	

165.18	To receive reports from the following:- a. County Councillor – Emailed at APM b. District Councillors – busy with Elections – Recycling Contract changing over next couple of years c. Beat Officer – Not since APM d. Village Ranger- No – has fixed Noticeboard e. Councillors – roundabout being fitted tomorrow – LI to meet Mant on site – Adult equipment to be moved between picnic table and MUGA – All Councillors in favour. Fencing fallen in park – GB to have a look f. Clerk – Hours – to change from 8 to 16 as of 1 <sup>st</sup> May– All Councillors in favour – Proposed – HB 2 <sup>nd</sup> - LI	
165.19	Data Protection GDPR – Update – Website, Newsletters and address book - ongoing	
165.20	<b>Planning Applications</b>	
165.20.1	<b>Planning Applications received after Agenda Published</b>	
25/19/0004	Erection of a garage and workshop to store Tractors.  Location: Buxton Farm, New Road, East Huntspill, Highbridge, Somerset TA9 3PU – Councillors in favour as long as Conditions of Use are added – those being – if the Property is sold, it must be sold as a whole and the garage and workshop may not be sold separately at any time. It must be for use for the Homeowner individually. The Conditions must not be changed if the property is ever sold. – Clerk to write to Planning	
165.20.2	<b>Update on Planning Applications</b>	
25/19/0001	Parish/Town Council: East Huntspill Registered Date: 14/02/2019 Type: Full Planning Permission Applicant: Mr Davey Location: Merry Farm, Merry Lane, East Huntspill, Highbridge Somerset TA9 3PS Proposal: Variation of Conditions 2 (approved plans), 3 (flood evacuation Plan) and 4 (landscape planting Scheme) of Planning Permission 25/16/00037 (Change of use of land from agricultural land to caravan site with 5 seasonal and 5 touring pitches, formation of stoned track to pitches) to allow for 10 seasonal pitches and alterations to the layout of the pitches and alterations to the layout of the pitches and access	<b>Granted</b>
12/18/00016	Parish/Town – Burnham Without Registered Date – 10/01/2019 Type – Full Planning Permission Applicant – Mr Stevens Location- Baytree Farm, Mark Road, Watchfield, Highbridge TA9 4RB Proposal – Part Retrospective application for the increase in height of garden wall Case Officer – Liam Evans	<b>Withdrawn</b>

165.21	<p>Finance and Personnel Direct Debits on Statement – passed round</p> <p>S137 for refreshments at APM - £21.15 Clerks Expenses - £117.60 Dimas Printing - £390.00 SALC Affiliation Fees - £324.06 S.Chick – Grass Cutting - £225.00</p> <p>Proposed – FK 2<sup>nd</sup> - LI</p>	
165.22	Bank Statements/Accounts/Budget	
165.23	New Laptop – Heather - £450.00 Budget agreed by Councillors	
165.24	<p>Correspondence – Kathryn from Cricket Club asked if the Contract to Mr Chick for grass cutting was for 1 year? – Answer - Yes Dog loose in Park – forwarded to dog warden Parking issues in Village – forwarded to police people</p>	
165.25	Any items received after the Agenda Published	
165.26	<b>Date of next Meeting – Tuesday 11<sup>th</sup> June 2019</b>	